1. Utilized curriculum and departmental guidelines to evaluate and assign grades to student work, including tests and [Type] projects.
2. Developed grant proposals to secure external financing for research, bringing in over $[Amount] in [Timeframe].
3. Provided academic and informational support to students outside of lecture by holding regular office hours and offering mentoring and advice.
4. Conducted research on subjects including [Area of expertise], hiring promising students to research assistant positions and submitting findings to professional journals.
5. Mentored and supervised research and teaching assistants, giving targeted work assignments to develop vital professional abilities.
6. Offered friendly and efficient service to all customers, handled challenging situations with ease.
7. Resolved problems, improved operations and provided exceptional service.
8. Prepared and presented lectures for [Type] students taking [Type] and [Type] courses to provide knowledge necessary for careers in scientific fields.
9. Developed team communications and information for meetings.
10. [Type] hardware proficiency
11. Quickly learned new skills and applied them to daily tasks, improving efficiency and productivity.
12. Led [type] team in delivery of [type] project, resulting in [result].
13. Identified issues, analyzed information and provided solutions to problems.
14. Delivered [product or service] to customer locations within specific timeframes.
15. Conducted research, gathered information from multiple sources and presented results.
16. Developed and maintained courteous and effective working relationships.
17. Managed team of [number] employees, overseeing hiring, training, and professional growth of employees.
18. Increased customer satisfaction by resolving [product or service] issues.
19. Created plans and communicated deadlines to ensure projects were completed on time.
20. Carried out day-day-day duties accurately and efficiently.